

Assignment

Time Off



My Hi-Viz

Prevent Care Form

REQUEST TIME OFF

MARKUP

PURGE TIME OFF REQUEST

ENTITLEMENT OVERVIEW

6 HOUR SLIDE

SCHEDULES

ANNUAL VACATION SCHEDULE

VACATION CALENDAR

VACATION BULLETIN

FMLA

Compensation



# How to view what days each rest cycle has

1. Go to WFHub
2. Click on "Time Off"
3. Click on "Schedules"
4. Once "Schedule" opens, you can then select "Rest Cycle"
5. Enter "Location and Board" you desire to look at
6. The grey shaded dates will be the rest days for each letter

Schedule



PWS CYCLE

REST CYCLE

Location OMAHA

Board

OMA ENXB NC = 5 020524@0730

Rest Cycle\*

0603

SEARCH

Calendar View

List View



February 2024



	Sunday 4	Monday 5	Tuesday 6	Wednesday 7	Thursday 8	Friday 9	Saturday 10
0603 A				Rest	Rest	Rest	
0603 B	Rest						
0603 C			Rest	Rest	Rest		
0603 D							Rest
0603 E		Rest	Rest	Rest			
0603 F						Rest	Rest
0603 G	Rest	Rest	Rest				
0603 H					Rest	Rest	Rest
0603 I	Rest	Rest					

# How to view bulletins

1. Go to WFHub
2. Click on "Assignment"
3. Click on "Assignment Change Options"

4. Once "Assignment Change Options" opens, select "Bulletin"

5. Once "Bulletin" opens, select location you desire

6. Click 3 bullets to see details for each bulletin

Assignment

- Permanent LIN 5414 01 12/26/23 CBQ
- Working CRESIA 105 - LIN 2106 01
- Work/Seq Roster EN08/778
- MY SENIORITY
- SENIORITY ROSTERS
- ADVERTISEMENT HISTORY
- TYE OPTIONS
- YARDMASTER VACANCIES
- ASSIGNMENT CHANGE OPTIONS
- JOB RATING SHEETS
- TURN SWAP HISTORY
- Time Off

Assignment Change Options

SENIORITY MOVES

Bid

- BULLETIN
- ENGINEER BIDS
- TRAINMAN STANDING BIDS
- HOSTLER BIDS
- TRAINMAN REQUEST LETTERS
- TRAINMAN LETTERS OF INCREASE
- DAILY MARK BIDS
- LETP BIDS
- FURLOUGH/RECALL SELECTION

Assignment Change Option - Bulletin

< BULLETIN

Employee AJ MCAFEE

Location OMAHA Occ

CLEAR FILTERS BID HISTORY PDF NOTICES

Close Date 02/15/24 0700 C

CLEAR SAVE

Adv Nbr	Job	Occ
1230	OMA 30 EX05	01-ENGINEER - ROAD
1229	OMA 30 EX04	01-ENGINEER - ROAD
1228	OMA 30 EX03	01-ENGINEER - ROAD
1227	OMA 30 EX02	01-ENGINEER - ROAD
1226	OMA 30 EX01	01-ENGINEER - ROAD